



Job Code: ADM08-17-2022-0
Status: Open
Posting Date: 08/17/2022
Deadline Date: 09/15/2022 3:00PM
Starting Date: 08/31/2022

Positions: Supervisor for Transportation (52 week position)

Location: Transportation/Maintenance Center

Salary: \$72,279-\$80,310

Reports To:

QUALIFICATIONS

- 1) Minimum of high school diploma or GED (advanced education preferred).
- 2) Minimum 4 years of successful experience in a supervisory position preferred
- 3) Computer literate and EDULOG routing expertise preferred.
- 4) Excellent communication skills and ability to manage people.
- 5) Possess a high level of professional integrity and reliability.
- 6) Able to administer a preventative maintenance program on school buses with Head Mechanic.
- 7) Thorough knowledge of federal and state laws, rules and regulations.
- 8) Knowledge of school bus traffic laws, safety, mechanics, routing and good record keeping skills.
- 9) A valid commercial driver's license with CDL/bus driver endorsement, Supervisor card and physical are required.
- 10) Positive attitude, high moral character and ability to collaboratively work with the L'Anse Creuse Public Schools Team

Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

RESPONSIBILITIES:

- 1) Responsible for the day-to day operations of the Transportation Department.
- 2) Responsible for driver training, routing and daily assignments.

- 3) Responsible for vehicle maintenance operations.
- 4) Responsible for public relations for the department.
- 5) Responsible for evaluating department staff.
- 6) Responsible for recommending improvements to the Director for Operations.

NOTICE OF NONDISCRIMINATION.

It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Personnel,

L'Anse Creuse Public Schools Administration 24076 F.V. Pankow Blvd. Clinton Twp, MI 48036,

(586) 783-6300.

Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6500.

All persons interested in the above position must apply using our on-line application system and submit for review until position is filled.

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