



April 22, 2020

Dear Members,

I hope this email finds you all healthy and safe during this uncertain time. The MAPT Board wanted to reach out to all of you to let you know that we are hard at work, meeting weekly to discuss our options for our Annual Conference, Classes and trainings. At this time our Annual Conference is tentatively still planned for June; however this may change as we get closer to that date. We will do everything in our power to let you know as soon as we have made a final decision. No matter the outcome of our Annual Conference we still would like to be sure we continue with our Awards and Nominations for the board. The board would ask that if you have any nominations for Supervisor of the Year, Technician of the Year, Bus Driver of the Year or Administrative Professional of the Year that you send them in ASAP but no later than May 11<sup>th</sup>. Please send all nominations to Katrina Morris at [morrisk@mapt.org](mailto:morrisk@mapt.org). Please be watching for an email to come out about the candidates for the 3 year Director and President Elect. If we do not hold our Annual Conference we will be asking you to vote on line for these positions. If you have any questions please feel free to send any of the board members an email to get your questions answered.

Dave Meeuwsen	<a href="mailto:meeuwsend@mapt.org">meeuwsend@mapt.org</a>	Executive Director
Katrina Morris	<a href="mailto:morrisk@mapt.org">morrisk@mapt.org</a>	President
Jane Bykerk	<a href="mailto:bykerkj@mapt.org">bykerkj@mapt.org</a>	Immediate Past President
Dee Evans	<a href="mailto:evansd@mapt.org">evansd@mapt.org</a>	President Elect
Mike Gwizdala	<a href="mailto:gwizdalam@mapt.org">gwizdalam@mapt.org</a>	Treasurer

Stay safe, we hope to see all of you in June at Boyne.

Dee Evans



# Michigan Association for Pupil Transportation

2853 Jolly Road Suite 2 -- Okemos, MI 48864

Phone: 517-886-0881

FAX: 517-886-0882

[www.mapt.org](http://www.mapt.org)

## 2020 TECHNICIAN OF THE YEAR APPLICATION FORM

Technician's Name \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

School District \_\_\_\_\_

District Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Items	No.	X	Points =	Total for committee use
Total years as a school bus mechanic		X	3	
Consecutive years as a school bus mechanic		X	3	
MAPT Mechanic Troubleshooting Competition		X	5	
Mechanic Certification (Attach Copies)		X	10	
MAPT Support Staff Expo (Attach copies of certificates)		X	5	
Extra-Curricular Activities		X	2	
Community Involvement with youth, vehicles, volunteer work - attach list of activities		X	10	
Extra Training - School Bus Related Component Training (Attach copies of certification)		X	10	
Personal Awards and Recognition (Attach copies) Evaluation Points	50-75	X	2	
			<b>TOTAL POINTS =</b>	

OVER

Each application must be accompanied by an evaluation of the Technician written by their immediate supervisor, which should contain the following types of information:

- ◇ Job Skills
- ◇ Organizational Skills
- ◇ Ability to Work with Co-Workers
- ◇ Ability to Work with Vendors
- ◇ Ability to Troubleshoot
- ◇ Other

The evaluation will be worth 50-75 points.

Eligibility requirements:

- ◇ Supervisor must be a current MAPT member.
- ◇ The Technician must have attended at least two Technicians and Support Staff Conferences (Expos).
- ◇ The Technician must not have received this award previously.

This questionnaire is to be completed and returned by **May 8, 2020**

Mail to: **Michigan Association for Pupil Transportation  
Technician of the Year Committee  
2853 Jolly Road Suite 2  
Okemos, MI 48864**

Or Email to: **morrisk@mapt.org**

If your regional rep is unable to answer any questions you may have, please contact the MAPT Office at (517) 886-0881

The **Technician of the Year** will be recognized at the MAPT Technician's Expo June 23-25, 2020 at Boyne Mountain.



## Michigan Association for Pupil Transportation

2853 Jolly Road Suite 2 -- Okemos, MI 48864

Phone: 517-886-0881

FAX: 517-886-0882

www.mapt.org

# 2020 Office Administrative Professional of the Year Application Form

Region # \_\_\_\_\_

Office Administrative Professional's Name \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Office Administrative Professional's District \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

To be eligible for the award, the information listed is to be completed and returned by  
**May 8, 2020**

Mail to: **Michigan Association for Pupil Transportation  
Driver of the Year Committee  
2853 Jolly Road Suite 2  
Okemos, MI 48864**

Email to: **morrisk@mapt.org**

The committee will select a winner who will be recognized at the MAPT Annual Conference at Boyne Mountain, June 23-25, 2020.

### Eligibility requirements:

- Supervisor must be a member of MAPT.
- The Office Administrative Professional shall be an individual who has one or more of the following responsibilities:
  - Router
  - Dispatcher
  - Secretary
- The Office Administrative Professional must not have previously been a MAPT Office Administrative Professional of the Year.



## Michigan Association for Pupil Transportation

2853 Jolly Road Suite 2 -- Okemos, MI 48864

Phone: 517-886-0881

FAX: 517-886-0882

www.mapt.org

### 2020 School Bus Driver of the Year Application Form

Region # \_\_\_\_\_

Driver's Name \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Driver's District \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

To be eligible for the award, the information listed above and the questionnaire that follows on the next page is to be completed and returned by **May 8, 2020**

Mail to: **Michigan Association for Pupil Transportation  
Driver of the Year Committee  
2853 Jolly Road Suite 2  
Okemos, MI 48864**

Email to: **morrisk@mapt.org**

The supervisor of each nominee will receive a written test to administer to their nominated driver. The test, along with a copy of the driver's driving record, should be returned to the state committee. The committee will select a winner who will be recognized at the MAPT Annual Conference at Boyne Mountain, June 23-25, 2020.

Eligibility requirements:

- Supervisor must be member of MAPT.
- The driver may have no points on their driving record.
- The driver must not have previously been a MAPT School Bus Driver of the Year.

If your regional representative is unable to answer any questions you may have, feel free to contact Committee Chair, Doug Francis Gaylord Community Schools at (989) 705-3021 Co Chair Bob Bryant Houghton Lake Community Schools At (989) 366-2035, or the MAPT Office at 517-886-0881.

Items	No.		Total For committee use
Total years as a School Bus Driver (include sub.)		_____	
Consecutive years driving bus without a chargeable accident		_____	
Number of times driver was involved in a community project in the last two years. Please attach a letter explaining the event(s) and how it was beneficial to the community.		(point variable 0-10 depending on content)	
Number of times the driver has taken extra training in the last five years. This includes first-aid, CPR, defensive driving course, handling the special education and medically fragile student, etc. This training must be non-mandated. (Please provide documentation)		(point variable 0-10 depending on content)	
<p>Each application must be accompanied by an evaluation of the driver written by the driver's supervisor that should contain information such as:</p> <ul style="list-style-type: none"> <li>• Driver's job skills such as their ability to handle the bus, control students while driving, knowledge of pre-trip, loading, unloading, and railroad crossing procedures.</li> <li>• Driver's personal characteristics, their ability to work with others and carry out responsibilities, their punctuality and neatness.</li> </ul>	For committee use	(point variable 0-10 depending on content)	
Each application must also be accompanied by a statement from the driver explaining how they feel about their job.	For committee use	(point variable 0-10 depending on content)	
Outstanding achievement during the last two school years. Must include a letter from the supervisor explaining the specific achievement.	For committee use	(point variable 0-10 depending on content)	
Number of MAPT Regional and/or State School Bus Driving Championships the driver has competed in.	<p>No. of Regional Championships competed in _____</p> <p>No. of Regional Championships placed 1st—3rd _____</p>	<p>Number of State Championships competed in _____</p>	

	—		
		TOTAL POINTS =	



# Michigan Association for Pupil Transportation

2853 Jolly Road Suite 2 -- Okemos, MI 48864

Phone: 517-886-0881

FAX: 517-886-0882

[www.mapt.org](http://www.mapt.org)

## 2020 SUPERVISOR OF THE YEAR NOMINATION FORM

Supervisor's Name \_\_\_\_\_

School District \_\_\_\_\_

Address (city, state, zip) \_\_\_\_\_

Phone \_\_\_\_\_

The following criteria will be considered for MAPT Supervisor of the Year Award selection:

1. Specific, special or outstanding accomplishment(s)
2. **Active** Member of MAPT, both at state and regional levels
3. Involvement in safety programs for both students and employees
4. Letters of commendation
5. Other relevant activities

The successful nomination will include examples of:

- a. Management skills.
- b. Involvement in school program activities.
- c. Ability to set and achieve goals.

If you have any questions feel free to contact the Committee Chair, Doug Francis Gaylord Community Schools at (989)705-3021 Co Chair Bob Bryant Houghton Lake Community Schools at (989) 366-2035 or the MAPT Office.

---

Narrative: (additional pages may be attached if necessary)

Please return to: **MAPT, Jolly Road Suite 2, Okemos, MI 48864**  
on or before **May 8, 2020**  
Email to: [morrisk@mapt.org](mailto:morrisk@mapt.org)