

# **Michigan Association for Pupil Transportation**

## **Distinguished Service Award**

### **Guidelines for Nomination**

The MAPT Distinguished Service Award was established to recognize any person(s) or organization(s) that have performed exemplary service on behalf of pupil transportation at local, state, and/or national levels. This award recognizes those people, who exemplify the highest standards of performance and professional status for pupil transportation personnel in Michigan. This award is not intended to compete with the MAPT's established recognition programs for Bus Driver, Technician, or Supervisor of the Year. It is intended to recognize those individuals throughout the year and complement the other MAPT recognition programs.

### **Nomination/Application Requirements**

Any MAPT member in good standing may submit a name for consideration. Nominees must be actively engaged in the daily operations of pupil transportation and/or directly representing pupil transportation safety. Entry forms are available from the MAPT office and are available on the MAPT web site.

Each entry must specifically include:

- Name, mailing address and other pertinent information about the candidate;
- Name, mailing address and other pertinent information regarding the employer of the candidate; and
- Name, mailing address and phone number of the individual submitting the application.

Entries should include the reason(s) why the person(s) should be considered for this prestigious award. In general, anyone who promotes the mission of the MAPT through repeated achievements and expertise or a single act will be considered. Examples include, but are not limited to: exemplary service, exemplary professional development, outstanding special needs transportation, heroic or courageous acts, innovative use of technology, industry service, customer relations, preventable accident free driving (10 year or 100,000 mile increments), interaction with students, dedication to employer, dedication to the safety of children, etc.

Entries must be submitted within one year of attaining the primary reason for the nomination. Individuals are eligible to receive the award only one (1) time in their pupil transportation career per position. (Example: A driver who becomes a technician and then moves on to become a supervisor could receive up to three awards during their professional career.)

Submit all nominations to the attention of Karen Losch, Executive Director, at the MAPT office.

### **Judging**

A committee composed of the Executive Committee of the MAPT Board of Directors and the Executive Director will review nominations and determine the recipients. The Committee reserves the right to contact individuals listed on the nomination form for the purpose of verifying the information contained in the nomination. The Committee reserves the right to limit recipients of this award. All decisions of the committee are final.

### **Award Description**

The MAPT will award a special Certificate of Recognition to those individuals as determined by the committee in addition to recognition in MAPT publications or web site.

### **Presentation of Awards**

Awards will be presented by an official representative of MAPT during a public meeting whenever possible.

Adopted: March 2004



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Distinguished Service Award

**Nomination Form**

Guidelines

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Nominee

Name: \_\_\_\_\_

Job Title (if applicable): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Specific Reason(s) for nomination:

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Employer

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Nominated by

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone number: \_\_\_\_\_

*Attach any supporting documentation as necessary.*